



## The Yew Tree Inn Chalvington

### Christmas Party Booking Form

Enclosed is our **Christmas Menu** available from **Tuesday 1<sup>st</sup> Dec – Wednesday 23<sup>rd</sup> Dec 2015.**  
**(Not available on Sundays)**

Live music or disco available.

For Christmas enquires and bookings, please call Issy – **01323 811326** or **07783 276396**.

#### Terms & Conditions:

- Your booking will be provisional until we have received written confirmation on this form. A credit card number is required to secure your booking.
- If you wish to cancel your booking in full, we require at least one weeks notice.
- If you cancel individual places, we require 24 hrs notice.
- If we have not received the appropriate notice, £5.00 will be charged for non-arrivals on the day. The credit card used to secure the booking will be charged.
- Please confirm your menu choices on the enclosed booking form. No later than 7 days before your booking.
- We recommend all groups appoint a host for the party on the day. This person should be the point of contact between the group and your waitress.
- Your final bill will not include service. However, 10% is customary. This is at your discretion.

Name of Contact / Group	No. of Guests	
Full Postal Address	Time of booking	Day/Date of booking
Tel No.		
Fax No.		
I have agreed to the terms and conditions <input type="checkbox"/> (please tick the box)		

#### Credit Card Details *(Please circle)*

Visa	MasterCard	Switch	Cheque
Card Number		Expiry date	Card Issue No. <i>(last 3 digits on reverse of card)</i>
<input type="text"/>		<input type="text"/>	<input type="text"/>
Name of card holder			<input type="text"/>
Signature			Date

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